



Centre for Open and Distance Learning(CODL) Tezpur University

(A Central University)

NAPAAM: TEZPUR-784028: ASSAM, INDIA

INSTRUCTIONS TO LEARNERS FOR ASSIGNMENT SUBMISSION

1. Submission of assignments is compulsory for the learners for appearing the semester end examination
2. Assignments must be original and authentic piece of work to be completed by the learner. If any learner is found copying his/her assignment from another learner during evaluation, he/she shall be required to re-submit the same and no marks shall be awarded.
3. Assignments are to be submitted within the last date notified in the TU-CODL website, failing which the same will not be considered for evaluation
4. **Assignments must be handwritten only. Printed assignments will not be considered.** Assignments should be written legibly
5. Assignments are to be submitted in A4 size paper only and in the specified format as uploaded in the TU-CODL website. **Assignments submitted in any other form/size of the paper or notebook shall be summarily rejected**
6. Assignments ***must be accompanied with "Assignment Cover Page"*** required for submission without which the assignments shall be summarily rejected (**format attached below**)
7. Each assignment must be accompanied with a separate **"Assignment Cover Page"**. Learners are instructed not to use one single cover page for submission of multiple assignments
8. ***Do not staple assignments of different courses together***
9. Candidates are advised to ***write their Enrollment numbers, Program Name, Course Name & Code and signature*** on the cover page of the assignments submitted prominently
10. Assignment for each course must be submitted separately
11. Copy of the assignment questions also need to be enclosed with the assignment submitted

****CODL, Tezpur University shall not be responsible for any postal delays****

-By Order
Director, CODL
Tezpur University